

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Tuesday 1st August 2017 at 7pm at the Town Hall

Present: Mr J Oldham (Chair), Mrs A Flynn, Mr C Laughton, Mr P Lock, Mrs M Lock, Mr R Lockey, Mr G Crudginton, Mr R Biss, Mr T Watts, Mr R Douglas, Mr J Edmonds and Mr M Lancaster

Also Present: County Councillor William Wallace
District Councillor Sarah Dyke
Emma Curtis – Parish Clerk

Public Question Time

There were 18 members of the public in attendance, the majority regarding the Council's response to Redcliffe Homes.

One gentleman commented that if Redcliffe Homes planned to upgrade the junction then an accurate traffic count would be key to a travel design model and asked whether one had been done. Mr Oldham commented that he doubted it as no planning application had been submitted. The gentleman then asked District Councillor Sarah Dyke whether it was correct that no public meeting would take place until a planning application had been submitted, Councillor Dyke confirmed that this was correct. The gentleman continued that his main concern was the junction and the effect of traffic on East Street, North Street and Station Road and suggested that it could become a circular route. He concluded that in terms of housing Milborne Port had nearly reached their quota. Mr Oldham commented that the figures given in the Local Plan were guidance and used as minimum figures. Councillor Dyke commented that despite the Gainsborough development being approved, houses were not taken into account until they were built.

Another man mentioned that including the proposed Gainsborough development since 2006 251 houses have been built in Milborne Port leaving just 28 to reach the proposed quota and asked what resistance the Parish Council were going to make against any further development and what influence did the Parish Council have. Mr Oldham commented that the Parish Council were purely consultees and had to take into consideration the views of the whole of the village, not just a small percentage who were present at the meeting as it was generally people who object who attend meetings. The man went on to say that there would always be apathy but that he felt the Council's response to Redcliffe Homes should be distributed around the village for their agreement and response. Mrs Flynn reported that she has spent a great deal of time going through information received from some parishioners while drafting a response to Redcliffe Homes and that she appreciated the detail residents had gone into. Mr Lockey commented that it was important that the response included the remaining number of houses left to meet target in Milborne Port was just 28.

A lady expressed her frustration that she had only just heard about the proposed plans and that she had not received a card from Redcliffe Homes and that most villagers did not know about the proposals. Mr Laughton commented that Redcliffe Homes had given the leaflets to the Post Office to be delivered to roads neighbouring the site.

A further gentleman commented that he had received the card through his door but did not have any idea about the Parish Council meeting. He explained that he was extremely angry about the proposed development as he had moved to Milborne Port to get away from planning developments. He questioned what benefits the village would get from the proposed development. Mr Oldham explained that the Parish Council had advertised its meeting in the correct manner and that the meeting was a Parish Council meeting with one agenda item regarding the proposed development and not a public meeting about Redcliffe Homes proposal. Mr Laughton stated that no planning application had yet been submitted.

Mr Watts asked the gentleman what he would like to see on the land to which the gentleman responded a green field. Mr Watts responded that a planning application would be submitted and that the village had an opportunity to comment on what they would like on the land. A gentleman who spoke earlier in the meeting replied to Mr Watts that the Council should not be responding that they were happy for the land to be built on and that it would be better on land which had been identified as development land and questioned whether he had seen the pictures sent around of the field. The gentleman went on to comment that personally he would not reply to the developers at all and that it felt like the Parish Council wanted the land to be developed.

A man questioned whether the infrastructure of the village was capable of taking more houses to which Mr Biss commented he agreed with as there was never sufficient evidence or comment from utility companies.

Mrs Flynn explained that it was a complex process but that the developer had approached the Parish Council prior to submitting their plans whilst most companies do not and that the Council would consider all opinions which is important as residents are the ones who live in the village.

Mr Oldham commented that on behalf of the public the Clerk had contacted Redcliffe Homes and asked if they would be prepared to hold a public meeting, to which they categorically refused until a planning application had been submitted.

Mr Edmonds mentioned that he felt a special meeting should be held to which all residents could attend to identify possible development areas.

Mr Douglas stated that he was currently consolidating the information received through the Parish Plan survey and that the majority of responses were against further development in Milborne Port and that the Local Plan didn't identify sufficient land for development but that when the review of the Local Plan takes place the Parish Council can give views and feedback. A member of the public stated that when this review takes place it should be suggested that Charlton Horethorne take some of the allocation.

A lady concluded Public Question Time by commenting she felt the comments against having a new shop were negative as it would be nice to have some of the services back in the village which were available many years ago.

Mr Oldham thanked members of the public for their input.

Receive reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

County Councillor William Wallace – Councillor Wallace requested that the correspondence regarding Highways be bought forward. This was agreed by all. Councillor Wallace clarified to members of the public present that the District Council dealt with planning applications and the County Council Highways issues. He stated that the whole of the County was fighting large development plans so Milborne Port was not alone. Councillor Wallace confirmed that he had put a bid in for a crossing over the A30, although the application form had not yet been submitted and that although this was urgent, it would take some time and would come to public consultation. He mentioned that due to the development at Gainsborough the crossing could possibly be partially financed by S106 or SIL funding and that himself and Councillor Dyke would be working together in relation to the crossing and development. Councillor Wallace considered the letter regarding Highways at Crackmore Rocks and the Clerk confirmed that she had already passed this to the Highways Department who were going to survey the area.

District Councillor Sarah Dyke – Councillor Dyke concurred that she would be working alongside Councillor Wallace regarding the crossing and Gainsborough development. Councillor Dyke announced that Area East Committee had approved a grant for the Parish Council towards installing a stair lift at the Town Hall which would improve accessibility to the Council Chamber.

Mr Laughton – Commented that there were still a huge number of overgrown hedges in the village. The Clerk confirmed that she was not able to contact the homeowners directly now and that it needed to be passed to Highways so asked Councillors to make her aware of areas in order that she can pass details on to Highways.

Mr Biss – Requested that the Clerk chase up Rights of Way as footpath WN17/11 still had not been cut down and was a hazard. Mr Biss also stated that barbed wire was protruding from the fence at the footpath at the bottom of East Street and requested that the Clerk also report this as it was a health and safety hazard.

Action – Clerk to report issues to Eve Wynn at Rights of Way

Mr Lockey – Requested that if the development at Gainsborough took the Primary School to maximum capacity of S106 money could also be used towards the school and not just the road crossing. Mr Oldham and Councillor Wallace commented that funding would be provided if needed for the Primary School.

Mrs Flynn – Commented that she had responded to an email from residents of North Street regarding the proposed development at the junction of Station Road/Wheathill Lane.

- 1. Apologies for Absence:** Received from Mr M Ritchie, holiday. It was agreed to approve the reason for absence.
- 2. Declarations of Interest:** Received from Mr Douglas, agenda item 9.2, *resident of Gainsborough* and agenda item 7, *Village Hall Management Committee*; Mr Lancaster, agenda item 9.2, *resident of Gainsborough* and agenda item 7, *Village Hall Management Committee*; and Mr Oldham agenda item 7, *Village Hall*

Management Committee and agenda item 10.2, payment reimbursement.

3. **Minutes of the Full Parish Council Meeting held on Tuesday 4th July 2017** after some minor amendments were proposed for approval by Mr Douglas, and agreed by all. The minutes were approved and signed as a true and accurate record of the meeting.
4. Circulation of the draft minutes of the **Planning and Open Spaces and Footpaths Committees held on Tuesday 18th July** was noted.
5. **Review and update Action List:** The Action List was reviewed in detail and the Clerk was requested to update and circulate following the meeting.
6. **Consider Action Plan and Budget for the year 2018/19:** A discussion took place and the following ideas were put forward for the Action Plan and Budget for the year 2018/19. It was agreed the Clerk would put together a draft Action Plan to be considered by the Finance Committee in November prior to approval by Full Council at the December meeting.
 - Springfield Road Car Park lighting, barrier, resurfacing
 - Street signage
 - Street maintenance
 - Village entrances
 - War memorial refurbishment
 - Land along the High Street
 - Electronic bulletin boards
 - Office improvements
 - Water tanks at the allotments
 - Local Council's Quality Award Scheme
 - Extend grass cutting contract
 - Extend ranger contract
 - Rolling programme for playground improvements
 - East Street car park resurfacing
 - Leaflet drop/funding towards village magazine
 - Youth involvement

Action – Clerk to prepare Action Plan for November Finance Committee

7. **Consider, amend if necessary and approve new Parish Council Grant application policy and application form:** The draft policy and application form circulated by the Clerk prior to the meeting was considered in detail. Mr Lockey proposed that the documents were approved and adopted, this was seconded by Mrs Lock and agreed by all with Mr Lancaster abstaining. The motion was carried to adopt the documents.

Action – Clerk to upload documentation to website and write to existing grant recipients of the changes to policy

8. Consider and prepare a response to Redcliffe Homes regarding proposed planning application for land at Station Road – Deferred by Planning Committee:

An in-depth discussion took place on the response which should be made to Redcliffe Homes based on a draft prepared by Mrs Flynn and amended by Mr Douglas. During thorough debate, the draft was tweaked and edited during the meeting. As the dialogue was complex and time consuming it was agreed by all to complete the final draft response out of Council to be agreed as soon as possible via email prior to submitting to Redcliffe Homes.

Action – Members and Clerk to finalise draft and submit to Redcliffe Homes as soon as possible

9. Planning

9.1 The following **Planning Application** was considered:

17/02835/S73A Application to vary condition 02 of planning permission 15/02187/FUL (approved at appeal) to allow the substitution of plans to confirm details of as-built solar farm.

Land OS 2269, Old Bowden Way

No Objections

9.2 The following **Planning Inspectorate Appeal Decision** was noted:

APP/R3325/W/17/3167634

Land West of Gainsborough

Decision: Appeal allowed

10. Finance

10.1 Receipt of the current **Financial Statements dated 30th June 2017** was noted. Mr Oldham suggested it may be beneficial to receive more in-depth reports at monthly meetings. The Clerk commented that she was going to supply the Finance Committee with more in-depth reports which was supported by Councillors. Mr Lock responded that he would put together a chart showing spend against target.

At this point Mrs Lock requested that it be minuted that the Parish Council paid for and supplied the hanging baskets and not the Spirit of Milborne Port.

10.2 The following **Payments** were approved:

Emma Curtis – Reimbursement for dog signs	£4.99
Central Convenience – Lawnmower fuel Inv: 199	£10.01
Glasdon UK – Waste bin for Gainsborough Play Area Inv: 732312	£477.60
Emma Curtis – Petty Cash	£50.00
K M Dike Nurseries – Grounds maintenance Inv: 179	£1,006.82
Emma Curtis – Key cutting reimbursement	£28.00
W H & J Henshaw – Fire doors Inv: 3078	£730.63
Mr J Oldham – Reimbursement for materials for office entry system	£14.48
SSDC – Hanging baskets Inv: 06000032911	£1,293.60

SLCC – Local Council Administration 10 th edition Inv: 121569	£76.60
D.W Rose – Drinking tap at allotments Inv: 3758	£228.34

10.3 The following Direct Debits were noted:

BT – Office telephone and broadband	£187.49
BT – Mobile phone	£18.00
Wessex Water – Allotment water	£118.09

10.4 A letter to Barclays Bank amending the Standing Order payment for the Clerk's salary was approved and signed

11. Correspondence

11.1 The following **Correspondence was considered:**

- Letter from resident concerning Highways issues at Crackmore Rocks – Considered earlier in the meeting with the Clerk confirming she had forwarded to Highways.
- Email from resident regarding stream at Cavanna Estate – Clerk to respond

11.2 The following **Correspondence was noted:**

- Letter from James Divall, Neighbourhood Development Officer confirming grant award of £2845 towards new Town Hall Stair Lift
- Letter from Milborne Port Surgery confirming they cannot offer assistance in CPR training
- Email from owner of 55 London Road stating they do not wish to proceed with increasing access from East Street Car Park

12. Newsletter and Communications: It was agreed to publicise Parish Council information points, the new grants policy and procedure, South West in Bloom, hanging baskets and the new video entry system at the Parish Council Office.

13. Exclusion of Public and Press (Public Bodies Admission to Meetings Act 1960) to exclude the public and press for this agenda items due to their confidential nature (Cleaner HR matters): Minutes confidential.

14. The date of the next Full Council Meeting was confirmed as **Tuesday 5th September 2017.**