

# MILBORNE PORT PARISH COUNCIL

## NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 7<sup>th</sup> March 2017** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

*Emma J. Curtis*

**Emma Curtis – Clerk to Milborne Port Parish Council**

### AGENDA

**Public Question and Comment Time – Max time allowed 30 minutes** (Please note this is the only time throughout the meeting the public are permitted to speak)

**Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke, PCSO Thelma Mead, and Parish Councillors**

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and sign the minutes of the last Full Council Meeting held on **Tuesday 7<sup>th</sup> February 2017**.
4. Note circulation of draft minutes from the Planning Committee, Finance Committee and HR Committee meetings held on **Tuesday 21<sup>st</sup> February 2017**.
5. **Planning**
  - 5.1 Consider the following **Planning Application**:  
**17/00666/FUL** Erection of a cycle store  
*5 Cannon Court, Bathwell Lane*
  - 5.2 Note the following **Planning Approvals**:  
**16/05303/FUL** First floor extension to form additional bathroom and bedroom  
*40 Gainsborough*  
**16/05429/FUL** Reorganisation and refurbishment of existing independent living units for the elderly, including provision of an additional unit  
*Bible Fellowship Eventide Trust, Gainsborough House, 48 Gainsborough*
  - 5.3 Note the following approval to carry out **Tree Works**:  
**17/00324/TPO** Application to carry out tree surgery works to a Lime tree subject of the Yeovil District Council (Milborne Port No.110) Tree Preservation Order 1975  
*Gable Barn, London Road*
6. Actions from the last meeting (Action List Attached)
7. Consider 2017 entry for South West in Bloom

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

8. Consider plans for the Annual Parish Meeting (Mr Oldham)
9. Consider options regarding Old Church School (Mr Watts)
10. Consider quotations for Town Hall fire risk assessment and spending limit to meet the safety measures on the action list including fire extinguishers and security lighting (Papers attached)
11. Consider a tenancy agreement between the Parish Council and History and Heritage Group for the use of Cemetery Chapel (Paper attached)
12. Consider motion to seek approval to start commencing a grant application to the Big Lottery Fund to support the purchase of security lighting and a barrier at the Village Hall Car Park (Paper attached).
13. Note the resignation of Mr Ian Stephenson and subsequent Public Notice of Vacancy

**14. Finance**

**14.1** Confirm receipt of current Financial Statement to 31<sup>st</sup> January 2017

**14.2** Confirm the following **Payments:**

SLCC - CILCA payment	£250.00
HMS PAT Testing – Inv 0111979	£72.50
Toomer Tree Services – Inv 188 Cemetery Hedge Cutting	£1070.00
Toomer Tree Services – Inv 189 Cemetery Tree Works	£575.00
N Dungey – Toilet Cleaning	£130.00
Emma Curtis – Burial Fees (Allen x 2 & Teuten)	£60.00
SSDC – Ranger Scheme Inv 06000031157	£150.96
SSE – Town Hall Electricity	£28.88
SSE – Cemetery Chapel Electricity	£16.75
Pet Waste Solutions – Dog bin emptying Inv 01151	£212.33
Westree Company – St Johns Churchyard tree works Inv 506	£2565.00

**14.3** Note the following **Direct Debit:**

BT	£18.00
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**14.4** Note the following **Income:**

Ian Raby – Memorial fees	£75.00
SSE – Wayleaves	£11.72
Ms S Baker – Cemetery searches	£30.00
Dignity Funerals Ltd – Burial fees (Teuten)	£275.00

**14.5** Note the following **Declaration of Gift Received:**

Bouquet of flowers for the Parish Clerk from Susie Baker thanking her for her hard work

**15.** Consider the following **Correspondence:**

- Letter from Alison Bentley, Milborne Port Gardening Club regarding Hanging Baskets

**16.** Newsletter and Communications

**17.** Confirm the date of the next Full Council Meeting as **Tuesday 4<sup>th</sup> April 2017.**

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