

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 7th February 2017** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question Time

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke, PCSO Thelma Mead, and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and sign the minutes of the last Full Council Meeting held on **Tuesday 3rd January 2017**.
4. Note circulation of draft minutes from the Open Spaces and Footpaths Committee Meetings held on **Tuesday 17th January 2017**.
5. **Planning**
 - 5.1 Consider the following **Planning Applications**:
 - 16/05432/FUL** Minor alterations including works to summerhouse, gym/gun room area and second floor
Ven House, London Road
 - 16/05218/LBC** Internal and external alterations to include replacing external metal window with timber casement window and minor alterations to external pipe work on the south elevation
160 North Street
 - 16/05429/FUL** Reorganisation and refurbishment of existing independent living units for the elderly, including provision of an additional unit
Bible Fellowship Eventide Trust, Gainsborough House, 48 Gainsborough
 - 5.2 Consider the following **Amended Planning Application**:
 - 16/05303/FUL** First floor extension to form additional bathroom and bedroom
Amendments are: lower ridge height, timber cladding instead of render on north elevation
40 Gainsborough
 - 5.3 Note the following **Planning Approval**:
 - 16/04233/FUL** Erection of a detached dwelling and garage
Land at Thatched Cottage, Newtown
 - 5.4 Note the following **Planning Application in adjacent parish**:
 - 17/00242/S73A** Application to vary planning condition 3 of approval 15/02718/FUL to allow the developer a 25 year period from the date of first generation of the solar park and not from the date of the planning application
Land OS 0034, Bowden Lane, Henstridge

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: clerk@milborneportpc.org.uk

5.5 Note the following Tree Preservation Order application:

17/00324/TPO Application to carry out tree surgery works to a Lime tree subject of the Yeovil District Council (Milborne Port No.110) Tree Preservation Order 1975
Gable Barn, London Road

6. Actions from the last meeting (Action List attached)
7. Consider quotations for the printing of the Parish Plan Questionnaire and funds for a prize draw (Paper Attached) – Mr Oldham
8. Discuss land opposite Town Hall and bus shelter (Mr Watts)
9. Consider motion to purchase a stair lift the Town Hall (Paper Attached)
10. Consider quotations for concrete panels for the kicking wall at the playing fields (Paper Attached)
11. Consider quotations for tree works in the churchyard (Papers Attached)
12. Review and update if necessary Parish Council Standing Orders (Attached)
13. Consider insurance for Parish Council Table in the Cemetery Chapel (Mr Watts)

14. Finance

14.1 Confirm receipt of current Financial Statements until 31st December 2016 (Attached)

14.2 Approve the following **Payments:**

Emma Curtis – Petty cash	£50.00
Emma Curtis – Reimbursement for purchase of Office 365	£79.99
N Dungey – Toilet Cleaning	£130.00
Mr M Lancaster – Reimbursement for door entry system Inv: 6842054	£254.88
Midwest Office Supplies – Stationary Inv: IN000046399	£212.13
KM Dike Nurseries – Grounds maintenance Inv: 86	£1,006.82
RK Bell – Chippings for cemetery Inv: 12741	£453.70
SSDC – Ranger scheme December 2016 Inv: 06000030948	£150.96
SSDC – Ranger scheme November 2016 Inv: 06000030741	£150.96
Bowshers – Installation of power point Inv: 92846	£352.09
HMRC – PAYE and NI Payment	£266.16
Pet Waste Solution – Inv: 01090	£212.33

14.3 Note the following **Direct Debit:**

BT – Inv: Q1126W	£180.85
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15. Consider the following **Correspondence:**

- Letter from Mr Potts regarding allotment rental
- Email from Mr Carty regarding the Solar Farm and response from SSDC Planning Department

16. Confirm the date of the next Full Parish Council Meeting as **Tuesday 7th March 2017.**