

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 1st August 2017** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and sign of the minutes of the Full Parish Council Meeting held on **Tuesday 4th July 2017**.
4. Note circulation of draft minutes of the **Planning and Open Spaces and Footpaths Committees dated Tuesday 18th July 2017**.
5. Review and update Action List (Attached)
6. Consider items for Action Plan and Budget for the year 2018/19
7. Consider, amend if necessary and approve new Parish Council Grant application policy and application form (Attached)
8. Consider and prepare a response to Redcliffe Homes regarding proposed planning application for land at Station Road – Deferred by Planning Committee
9. **Planning**
 - 9.1 Consider the following **Planning Application**:
17/02835/S73A Application to vary condition 02 of planning permission 15/02187/FUL (approved at appeal) to allow the substitution of plans to confirm details of as-built solar farm.
Land OS 2269, Old Bowden Way
 - 9.2 Note the following **Planning Inspectorate Appeal Decision**:
APP/R3325/W/17/3167634
Land West of Gainsborough
Decision: Appeal allowed

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: clerk@milborneportpc.org.uk

10. Finance

10.1 Confirm receipt of current **Financial Statements** until 30th June 2017 (Attached)

10.2 Approve the following **Payments**:

Emma Curtis – Reimbursement for dog signs	£4.99
Central Convenience – Lawnmower fuel Inv: 199	£10.01
Glasdon UK – Waste bin for Gainsborough Play Area Inv: 732312	£477.60
Emma Curtis – Petty Cash	£50.00
K M Dike Nurseries – Grounds maintenance Inv: 179	£1,006.82
Emma Curtis – Key cutting reimbursement	£28.00
W H & J Henshaw – Fire doors Inv: 3078	£730.63
Mr J Oldham – Reimbursement for materials for office entry system	£14.48
SSDC – Hanging baskets Inv: 06000032911	£1,293.60

10.3 Note the following **Direct Debits**:

BT – Office telephone and broadband	£187.49
BT – Mobile phone	£18.00
Wessex Water – Allotment water	£118.09

10.4 Approve and sign letter to Barclays Bank amending the Clerk's salary payment from £852.98 to £902.02 due to Council approved increment rise from July 2017 and increment rise as per Clerk's contract for the successful completion of CiLCA qualification

11. Correspondence:

11.1 Consider the following **Correspondence**:

- Letter from resident concerning Highways issues at Crackmore Rocks
- Email from resident regarding stream at Cavanna Estate.

11.2 Note the following **Correspondence**:

- Letter from James Divall, Neighbourhood Development Officer confirming grant award of £2845 towards new Town Hall Stair Lift
- Letter from Milborne Port Surgery confirming they cannot offer assistance in CPR training
- Email from owner of 55 London Road stating they do not wish to proceed with increasing access from East Street Car Park

12. Newsletter and Communications

13. Exclusion of Public and Press (Public Bodies Admission to Meetings Act 1960) to exclude the public and press for this agenda items due to their confidential nature (Cleaner HR matters)

14. Confirm the date of the next Full Council Meeting as **Tuesday 5th September 2017**.

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