

## **MILBORNE PORT PARISH COUNCIL**

### **NOTICE OF MEETING**

The next **Full Parish Council Meeting** will be held on **Tuesday 5<sup>th</sup> March 2019** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

*Emma J. Curtis*

**Emma Curtis – Clerk to Milborne Port Parish Council**

### **AGENDA**

**Public Question and Comment Time – Max time allowed 30 minutes** (Please note this is the only time throughout the meeting the public are permitted to speak. However, at the Chairman's discretion a member of the public representing a subject on the agenda may be permitted to speak during the meeting)

**Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors**

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and approve minutes of the Full Parish Council meeting held on **Tuesday 5<sup>th</sup> February 2019**.
4. Note circulation of draft **Planning Committee and Finance Committee meeting minutes dated Tuesday 19<sup>th</sup> February 2019**.
5. **Planning**
- 5.1 Note the following **Tree Preservation Order**:  
**19/00304/TPO** Application to carry out tree works  
*Sycamore, Higher Gunville*
6. Review and update Action List
7. Information on forthcoming Parish Council Elections (Clerk)
8. Update on Plastic Free Community (Mr Fletcher)
9. Adoption of Parish Council Vexatious Complaints Policy
10. Canadian Solar Grant Decision Making Process
11. **Finance**
- 11.1 Confirm receipt of Financial Statements dated 31<sup>st</sup> January 2019
- 11.2 Consider request for £500 donation to the Spirit of Milborne Port

If any member of the public wishes to attend the meeting and has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

**11.3 Approve the following Payments:**

Mrs Emily Francis – Town Hall Cleaner	£100.00
Mrs Emma Curtis – Dog signs reimbursement	£34.67
Came and Company – Insurance premium Inv:36227838	£83.80
Westree Company – Tree works Inv: 987	£138.00
JNR Ltd – Air Con Unit Inv: 13891	£1,740.00
SSDC – Dog Bin Emptying Inv: 06000038790	£254.40
SSDC – Ranger Labour Inv: 06000038576	£1,358.64
K M Dike Nurseries – Ground Maintenance Inv: 461	£1,128.98
Milborne Port Computers – Website & Emails Inv: 15244	£132.00

**12. Correspondence**

**12.1 Consider the following Correspondence:**

- Complaint from resident regarding Mr Oldham

**13. Newsletter and Communications**

**14. Confirm the date of the next Full Parish Council Meeting as Tuesday 2<sup>nd</sup> April 2019.**